

DR.G.D.POL FOUNDATION

YMT COLLEGE OF MANAGEMENT

The Annual Quality Assurance Report (AQAR) of the IQAC

ACADEMIC YEAR: AUGUST 1ST 2017-JULY 30TH 2018

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Dr. G.D.Pol Foundation YMT College Management
1.2 Address Line 1	Institutional Area, Sector-4
Address Line 2	Kharghar
City/Town	Navi Mumbai
State	Maharashtra
Pin Code	410210
Institution e-mail address	ymtmanagement@gmail.com
Contact Nos.	022-27744408

Name of the Head of the Institution:

Dr. Swati Padoshi

Tel. No. with STD Code:

Mobile:

9930082563

Name of the IQAC Co-ordinator:

Dr. Harshada Mulay

Mobile:

9820167715

IQAC e-mail address:

naacymt@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN27029

1.4 NAAC Executive Committee No. & Date:

EC(SC)/27/A&A/19.1 dated 12-9-17

(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.ymtcollegeofmanagement.org

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	2.78	2017	September 11,2022
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

25-06-2014

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ Not Applicable _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NOT APPLICABLE

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="09"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="02"/> Faculty <input type="text" value="03"/>
Non-Teaching Staff	<input type="text" value="02"/>
Students	<input type="text" value="02"/>
Alumni	<input type="text" value="02"/>
Others	<input type="text" value="03"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="Nil"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Unleash the Trainer in you one day workshop organised in collaboration with Bombay Management Association.
2. Transformation Leadership one day seminar in collaboration with National Institute of Personnel Management.
3. One day International Research Conference on Paradigm Shift Global Economic Scenario: Role of Technology and Management.

2.14 Significant Activities and contributions made by IQAC

1. Library Visit: External Library visit was arranged for Management Students at Nehru Centre Worli in January 2018 to study digitisation of library systems and processes.
2. Academic Tie was done with Taloja Industries Association, Uran to undertake industry projects and conducting Management development. Programmes for industries.
3. Post Graduate Programme in Retail Management was announced in association with Retailers Association of India.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Industry Collaboration	Academic Tie was done with Taloja Industries Association, Uran to undertake industry projects and conducting Management development. Programmes for industries.
Launching of Certification Programmes	Post Graduate Programme in Retail Management was announced in association with Retailers Association of India.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NOT APPLICABLE

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	2	Nil	2	Nil
UG	Nil	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	1	2	2	2
Others	Nil	Nil	Nil	Nil
Total	3	1	4	2
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is provided by University of Mumbai. Few of our faculty are active members of syllabus revision committee.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1. Research & Development centre in collaboration with Taloja Industries Association to undertake Industry Projects consultancy and Provide Management Development Programmes to the companies located in TALOJA.
2. Post Graduate Retail Management Programme in collaboration with Retailers Association of India.
3. Institutional Membership with Bombay Management Association to conduct seminars/conferences/corporate alliances.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	24	19	4	1	

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	Nil	1	Nil	Nil	Nil	Nil	Nil	6	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	29	14	1
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Mentoring sessions for students are organised to provide them guidance regarding specialisation, summer internship projects, Live Projects etc.
- Library slot in timetable is added to develop reading habits and update the knowledge of students.
- ICT (Audio Video Presentations), group discussions and case studies, Role Plays.
- Visits – Nehru Centre Library, RBI museum visit, Bombay Stock Exchange, JNPT.
- Research sessions for students.
- Identification and improvement efforts undertaken for slow learners.
- Guest session for faculty and students to provide practical insights.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Slow Learner' progression report has been prepared by examination Department, where progress of a student was monitored by respective subject faculty by conducting extra tutorials & assignments.
- Specialisation wise MCQ test is conducted for students at regular intervals.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

06

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction % “O Grade	I % [>=75&<80]	II % [>=70&<75]	III %	Pass %
MCA	07	00	03	04	00	100%

Title of the Programme	Total no. of students appeared	Division				
		Distinction % “O Grade	I % [>=75&<80]	II % [>=70&<75]	III %	Pass %
MMS	105	02	50	15	00	63.81%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Academic Calendar is prepared in the beginning of the academic session and uploaded on college website.
- Curriculum coverage and teaching pedagogy is supervised through Faculty Lesson Plans and session plans every fortnightly.
- Performance Appraisal- Feedback is collected from students and gaps and scope for improvement is communicated.
- Live Projects are identified to provide practical industry exposure to the students
- Weekend Jobs are provided to give students experience.
- Field Survey are undertaken.
- On-Location Learning is provided like visit to manufacturing units, labour court, store etc.
- Submission of Presentations and Case Study of Faculty Members before beginning of semester.
- Subjects are discussed and evaluated by specialisation HODs every fortnight.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil

Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	1
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	Nil	Nil	Nil
Technical Staff	3	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Regular practices

- “YCOM research centre” is established for smooth functioning of research activities.
- EBSCO facility is provided for e-access of research journals, papers and articles.
- Teachers are motivated to carry out research work.
- Students are encouraged to write research papers.

Initiatives

- Research committee is formed with 4 members
 - Dr. Swati Padoshi - Chairperson
 - Dr. Praveen Gupta - Member
 - Dr. Vikram Parekh – Secretary
 - Dr. Anju Singh – External Member
- To foster research culture, sessions on research paper writing are conducted for MCA and MMS students.
- Academic Leaves are allotted to faculty members to facilitate research work.
- Research and Development through Industry collaboration.
- Conference and Research committee to keep faculty members updates about latest conferences and research programmes and opportunities.
- YCOM organizes conference to provide platform for researchers to present their research work. All submitted papers undergo peer review process and the best papers are published in ISBN No. journal.
- Total 5 Faculty Members were awarded Ph.D degree.
- Faculty members are given an opportunity to be on the editorial board of research journals.

3.2 Details regarding major projects : **Not Applicable**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects **Not Applicable**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15		
Non-Peer Review Journals	1		
e-Journals	5		
Conference proceedings	9		

3.5 Details on Impact factor of publications: Applied

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: **Not Applicable**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year

NA

Total	International	National	State	University	Dist	College
01			01			

3.18 No. of faculty from the Institution

01

who are Ph. D. Guides

and students registered under them

NA

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: NA

University level State level

National level International level

3.22 No. of students participated in NCC events: NA

University level State level

National level International level

3.23 No. of Awards won in NSS: NA

University level State level

National level International level

3.24 No. of Awards won in NCC: NA

University level State level

National level International level

3.25 No. of Extension activities organized:

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- **FEEMA - Free Entrance Empowerment management Aptitude CET,CMAT, MAT & ATMA**
A Social Initiative of YMT College of Management, aptly named FEEMA (Free Entrance Empowerment management Aptitude) The programme has been conceived as a non-profit, Institutional social responsibility, keeping in mind its objective to provide free preparatory orientation to those MBA aspirants who cannot afford to enroll into expensive coaching and therefore drop the idea of pursuing their dream of studying management. FEEMA has created for student to learn aptitude and logical reasoning.
- **A Walkathon – ‘Rally for Rivers’** was organized by the institute on 25.10.17 to spread the awareness about environmental cause. It was conducted to support the plantation of trees along the river banks. Participants were students, faculties and staff of the institute along with volunteers from the social group Isha Foundation.
- **A street play** spreading awareness for corruption was conceived and enacted by the students of MMS 1st sem, in association with Hindustan Petroleum Corporation Ltd, a PSU. It was displayed at prominent public places throughout Navi Mumbai several number of times for two days, i.e, 30th Nov. 2017 and 1st Dec. 2017.
- **A Walkathon for the cause of eye-donation** was supported by the YMT students. It was organized by the One-Vision Foundation at Vashi, Navi Mumbai on 7th Jan. 2018. Students from YMT volunteered in the management of the event as well as participated in large numbers to make the event a success.
- **A drama on the famous book Godan**, written by the world renowned novelist Munshi Premchand in the college auditorium.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.5Acr	-	-	0.5 Acr
Class rooms	7	-	-	7
Laboratories	4	-	-	4
Seminar Halls	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Administration is fully computerised with Internet , Printer , Scanner & Xerox facilities.
- Library is equipped with Computer , Internet and Printer facilities for librarian/ staff.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19793	6759900	230	138771	20023	6898671
Reference Books	3554	1421228.12	50	49374	3604	1470602.12
e-Books	-	-	-	-	-	-
Journals	39	115590	39	101990	78	217580
e-Journals	2	291825	1	211083	3	502908
Digital Database	-	-	-	-	-	-
CD & Video	1347	-	7	-	1354	-
Others (specify)			1(magazine)	1510	1	1510

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	140	4	20 mbps	2		1	2	Wifi
Added	-	-	-	-		-	-	-
Total	140	4	20 mbps	2		1	2	Wifi

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Departments are provided with per faculty member wise individual cabin with computer and internet facilities. Teachers have printer accessibility in faculty room. Library is equipped with computer and internet facility for librarian/ staff. Students have internet access in computer lab in free slots. Campus has provision of Wifi access for Teachers and students.

4.6 Amount spent on maintenance in lakhs :

	MMS	MCA	TOTAL
i) ICT	3,38,196	18	3,38,214
ii) Campus Infrastructure and facilities	6,27,283	9,45,330	15,72,613
iii) Equipments	28,73,106	93,195	2,96,6301
iv) Others	2,52,21,226	73,69,658	3,25,90,884
Total :	2,90,59,811	84,08,201	3,74,68,012

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarship-is provided to students belonging to the low income groups.
- Bank loan facility is given to the students for fee payment.
- FEEMA Competitive Examination training is organised to provide training to the undergraduates to prepare them for Post Graduate Programmes.
- ISR Activities are organised like Health Check-up, Blood Donation, Street Play, Rally for River etc as a part of Institutional Social Responsibility.

5.2 Efforts made by the institution for tracking the progression

- Slow learner's identification and improvements format is available. The performance of the students in every semester is evaluated through midterm exams along with presentation, assignments, and overall conduct. Slow learners are identified and personal assistance is provided to them for improvement.
- Library sessions are conducted to provide them guidance
- Mentoring sessions for student's development.
- Library visit-Nehru centre library to study library automation process.

5.3MMS:

a) Total Number of students

UG	PG	Ph. D.	Others
-----	151	-----	-----

(b) No. of students outside the state

08

(c) No. of international students

Men	No	%	Women	No	%
	92			59	

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
27	17	0	07	----	51	56	34	01	09		100

Demand ratio 161

Dropout 10

5.3 MCA

(a) Total Number of students

UG	PG	Ph. D.	Others
----	130	----	-----

(b) No. of students outside the state

06

(c) No. of international students

—

Men	No	%	Women	No	%
	61			69	

2015-16						Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
41	06	00	08	----	55	55	08	01	08	—	72	60	08	0	06		74

Demand ratio 145

Dropout 15

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

FEEMA (Free entrance Empowerment Management Aptitude) FEEMA- a social initiative of YCOM, a specially designed one week long free intensive coaching for MBA/MMS/ CET/CMAT, aptly named FEEMA (Free Entrance Empowerment for Management Aptitude). The program has been conceived as a nonprofit, Institutional social responsibility, keeping in mind its objective to provide free preparatory orientation to those MBA aspirants who cannot afford to enroll into expensive coaching classes and therefore cannot pursue the dream of studying management degree. FEEMA has created a platform for students to learn aptitude and Logical reasoning.

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET	<input type="text" value="----"/>	SET/SLET	<input type="text" value="----"/>	GATE	<input type="text" value="----"/>	CAT	<input type="text" value="----"/>
IAS/IPS etc	<input type="text" value="----"/>	State PSC	<input type="text" value="----"/>	UPSC	<input type="text" value="----"/>	Others	<input type="text" value="15"/>

5.6 Details of student counselling and career guidance

MMS Department:

Sr. No	Training / Workshop Details	No. of students benefitted
1	Aptitude Training conducted by Pehela jobs from 21/8/2017 to 09/10/2017	45

MCA Department:

Sr. No	Training / Workshop Details	No. of students benefitted
1	30 hrs aptitude training conducted by 'Pehela jobs' which will benefit the students for their better career opportunities	30
2	2 hrs seminar 'Big Data analytics – Hadoop ' conducted by rvr edutech to make the students aware of current technology.	50
3	2 days Workshops to be conducted on Angular JS, IOT, Python each by Roboflux technologies.	50

5.7 Details of campus placement

MMS Department Campus Placement details:

Year 2017-18 Final Placement Details

Number of organizations visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
38	45	5	25

Year 2017-18 Internship Details

Number of organizations visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
20	Started with the Summer Internship Process	70	25

MCA Department Campus Placement details:

Year 2016-17 Final MCA Placement Details

Number of organizations visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	7	4	-

Year 2017-18 MCA Internship Details

Number of organizations visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
20	33	25	8

5.8 Details of gender sensitization programmes

Menstrual Hygiene Seminar organised for all female students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

2

National level

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government (Samaj Kalyan)	38	1,921,993
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- Lakshya- LAKSHYA is a three days inter collegiate management & technical festival organized in 2nd week of February. The event is organized to provide a platform to all students of B-Schools and graduates in and around Mumbai and Navi-Mumbai to test and showcase their managerial, technical, cultural and sports skills in various events. With Lakshya event we envision management student's overall development and enhanced managerial skills which they can implement in their future endeavours.

- National Integration Programme was organised in association with ABVP for the students visiting India from Seven Sister land and campus tour along with cultural programme was organised for them to understand Indian Culture.

Event Details/Highlights-

1st Day- Management Games / IT Games/ Sports

2nd Day- IT Games (Finals)/ Sports(Semi finals & Finals)/ Cultural events(1st Round)

3rd Day-Morning: Cultural Events (1st Round)

Evening: Cultural Events (Finals)

- Diwali Dhamaka- YMT College of management celebrates Diwali festival before Diwali Vacation. On this auspicious occasion, YCOM arranged an entrepreneurial drive & various competitions like Diya Decoration, Lantern Making Competition for MMS & MCA students.

In entrepreneurial drive, students put up the stalls of Snacks (Fruit Custard, Pani Puri, Shev Puri, Chinese Bhel, Home Made Cakes & Chocolates), Beverages (kokum sharbat, Lassi), Games (Ring Game, Break Glass, Grab the Marbles, Drop the coin, Solve the knot, Reserve ball throw, Bumper Housie, Glars with cardboard & ball), Nail Art, Accessories etc. Many students Participate in this drive..

5.12 No. of social initiatives undertaken by the students

- A **Walkathon – ‘Rally for Rivers’** was organized by 4 institute on 25.10.17 to spread the awareness about environmental cause. It was conducted to support the plantation of trees along the river banks. Participants were students, faculties and staff of the institute along with volunteers from the social group Isha Foundation.
- A **street play** spreading awareness for corruption was conceived and enacted by the students of MMS 1st sem, in association with **Hindustan Petroleum Corporation Ltd**, a PSU. It was displayed at prominent public places throughout Navi Mumbai several number of times for two days, i.e, 30th Nov. 2017 and 1st Dec. 2017.
- A **Walkathon** for the cause of eye-donation was supported by the YMT students. It was organized by the **One-Vision Foundation** at Vashi, Navi Mumbai on 7th Jan. 2018. Students from YMT volunteered in the management of the event as well as participated in large numbers to make the event a success.
- A drama on the famous book **Godaan**, written by the world renowned novelist Munshi Premchand in the college auditorium.

5.13 Major grievances of students (if any) redressed: **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision – To emerge as a Management College which aligns with creating and disseminating knowledge, so as to create young -committed- minds to present students with unique learning and development opportunities, that will equip them to become ethical human beings and global technocrats. To foster culture of research within the institution.

Mission-

- To create process which is conducive and supportive of research environment
- Align academic pursuit with industry expectations and to have international alliances to achieve global excellence.
- To nurture entrepreneurial attitudes to promote creativity, leadership & innovation.
- To sensitize the students to social and environmental concerns.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following :

6.3.1 Curriculum Development

- The college follows the University prescribed syllabus. College also provides adequate field exposure and hands on training to the students in the form of summer and final internship in order to make them adaptable and employable in the corporate world.
- The faculty members participate in syllabus framing and orientation programs organized by Subject experts to obtain information and disseminate knowledge.
- Our faculties are also members of Syllabus setting committees for various University subjects.
- Our Placement Cell coordinators arrange for training programs throughout the year so as to make students more employable.
- Mentoring sessions are also conducted with one-to-one student faculty interaction on a fortnightly basis to make students aware of the importance of Goal setting, Time management and SWOT Analysis; to name a few.

6.3.2 Teaching and Learning

- Use of Audio Visual Aids in classroom to facilitate effective understanding among students. The management provides State-Of-The Art facilities which include ICT facilities and projectors. Our campus is Wi-Fi enabled and our IT team supports promptly, whenever required.
- All the University prescribed software are available on Individual Faculty and Computer laboratory systems.
- Apart from regular lectures, effective learning is promoted through guided teaching, assignments, group and individual presentations, discussions, training sessions, technical & non-technical seminars etc.
- Inquiry-based learning is facilitated through case study, industrial visit, One-day tour and fieldtrip.

6.3.3 Examination and Evaluation

- We have Academic Calendar for Curricular, Co-curricular & Examination aspects in place. As per the same, we follow Semester system with Centralized Internal Assessment for generating mark-sheet and result. Pre and Post Examination Committees takes care of entire Examination cycle along with processing and display of results on time.
- The Director and the HOD's (Head of Departments) monitor the performance of the students by making an analysis of examination result.
- Evaluation and display of mark-list are done within the timeframe prescribed by the University of Mumbai. To promulgate unbiased assessment, answer-sheets are interchanged and moderated by other faculties within the department.

6.3.4 Research and Development

- International Research conference is organised
- External peer review is done for Research Paper selection.

6.3.5 Library, ICT and physical infrastructure / instrumentation

System in place

6.3.6 Human Resource Management

System in place

6.3.7 Faculty and Staff recruitment

Procedure in place

6.3.8 Industry Interaction / Collaboration

- Taloja Industries Association(TIA) signed a MOU with YMT College of Management on 12th August 2017
- YMT college of Management has signed MOU with Retailer Association of India for Post Graduate Program in Retail Management was announced on 22nd December 2017.
- Institutional membership and event partner with Bombay Management Association

6.3.9 Admission of Students

Admission process is prescribed as per guidelines of DTE, University of Mumbai for MMS/MCA Programme. (Includes CET/CAT/MAT/CMAT/ATMA examinations and centralised Admission Process.

Certification programmes admission is prescribed by the European Global School and Retailers Association of Indi respectivey for EPBM/PGPRM Programme.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

- Hospital Facility for Teaching , Non Teaching Staff and students.
- Staff lunch is organized 1-2 times in a year for staff members.
- Staff picnic is arranged once in a year by management of Dr. G. D. Pol foundation.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Director, HOD
Administrative	No		Yes	Director, Registrar, Head HR

6.8 Does the University/ Autonomous College declare results within 30 days? **NA**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- An alumnus meeting is organized every year for network building and reconnecting to the alumnus.
- Special lectures, seminars and workshops by alumni are organized by placement department.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meeting is conducted to communicate feedback regarding students to the parents and to receive suggestions for improvement.

6.13 Development programmes for support staff

- Language lab is available to provide training on basics of English and communication.
- Soft skill grooming for their overall development and team work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation activity
- Rally to save River
- Office automation to avoid utilisation of papers.

Criterion – VII

7. Innovations And Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **A Walkathon** – ‘Rally for Rivers’ was organized by the institute on 25.10.17 to spread the awareness about environmental cause. It was conducted to support the plantation of trees along the river banks. Participants were students, faculties and staff of the institute along with volunteers from the social group Isha Foundation.
- **A street play** spreading awareness for corruption was conceived and enacted by the students of MMS 1st sem, in association with Hindustan Petroleum Corporation Ltd, a PSU. It was displayed at prominent public places throughout Navi Mumbai several number of times for two days, i.e, 30th Nov. 2017 and 1st Dec. 2017.
- **A Walkathon for the cause of eye-donation** was supported by the YMT students. It was organized by the One-Vision Foundation at Vashi, Navi Mumbai on 7th Jan. 2018. Students from YMT volunteered in the management of the event as well as participated in large numbers to make the event a success.
- **A drama on the famous book Godan**, written by the world renowned novelist Munshi Premchand in the college auditorium.
- **Feedback process:** (i)Teaching staff is in no way would be involved in the feedback process ii) Each semester feedback would be taken
- **Women’s redressal Committee** (For redressal of cases of sexual harassment amongst women staff and girl students)
- **Taloja Industries Association as Academic partner**
- **Retailers Association of India for support in Retail management**
- **Bombay management Association for management improving industry- Institute Interaction**
- **Aviyana venture for EPBM(Executive Program in Business Management)Placement**
Executive needs to think creatively, critically and be personally effective to cope with the ever-changing business environment. It is challenge-a test of your personal and professional ability to advance in your career and raise the performance, simultaneously. Thus, an executive course needs to be intense. An EPBM, that enables you to work and study at the same time ,is incredibly relevant in today’s context.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Workshop, seminar and conference have been conducted for student and faculty development
- Counseling session is available.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self study Manuals*)

Best practice of the institution

1. FEEMA - Free Entrance Empowerment management Aptitude CET,CMAT, MAT & ATMA

A Social Initiative of YMT College of Management, aptly named FEEMA (Free Entrance Empowerment management Aptitude) The programme has been conceived as a nonprofit, Institutional social responsibility, keeping in mind its objective to provide free preparatory orientation to those MBA aspirants who cannot afford to enroll into expensive coaching and therefore drop the idea of pursuing their dream of studying management. FEEMA has created for student to learn aptitude and logical reasoning.

2. ENVIRONMENT PROTECTION CELL

Listed Below are the activities undertaken for environmental protection.

7.4 Contribution to environmental awareness / protection

The following are the initiatives taken in this regard:

- Waste Management: Dr.G.D.Pol Foundation is registered member of CBMW-TSDF at MIDC, Taloja for safe and secure disposal of Bio-medical waste.
- Energy Conservation
- **Use of renewable energy**
- Efforts for Carbon Neutrality
- Environmental Research
- Tree Plantation
- Green audit
- Dedicated gardeners and cleaners for campus maintenance

7.5 Whether environmental audit was conducted? Yes OR No

Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Industry Linkage to undertake industry projects.
- Qualified faculty members
- Well set up library
- Equipped Laboratories
- Industry experts on panel as Advisory board.

Opportunity:

- Increase number of Placements
- Live Projects from industry
- Increase in number of Research Projects

7.7 Plans of institution for next year (2017-18)

- National & international workshop, Seminar & Conference
- Provide more career oriented courses.